



## **Showcasing Workforce Planning Toolkits**

10am-3pm, 30 April 2007.

Venue: Room G21, Paterson's Land, Moray House, University of Edinburgh

Programme:

- 9.30am Registration.
- 10.00am Welcome and introduction  
*Wendy Paterson, Co-ordinator, Learning Network (South East)*
- 10.15am Workforce planning and development – an introduction  
*Derek Philips, Regional Workforce Planning Director  
for South East and Tayside, NHS Scotland*
- 10.45am Refreshments
- 11.00am The Scottish Social Services Council's workforce planning tool  
*Mike Docherty, Learning and Development Advisor,  
Scottish Social Services Council*
- 11.30am 'Towards a Competent and Confident Residential Child Care  
Workforce' – a toolkit for managers involved in registering staff  
*Maureen Anderson, Director of Vocational Studies,  
Scottish Institute for Residential Child Care*
- 12.00noon Workforce Planning Toolkit  
*Janet Miller, Director, & Caroline Sturgeon, Development and Policy Officer,  
Voluntary Sector Social Services Workforce Unit*

12.30pm      *Lunch*

1.30pm      Opportunity to learn more about **either**:

The Scottish Social Services Council's workforce planning tool  
*Mike Docherty, Learning and Development Advisor,  
Scottish Social Services Council*

'Towards a Competent and Confident Residential Child Care  
Workforce' – a toolkit for managers involved in registering staff  
*Maureen Anderson, Director of Vocational Studies,  
Scottish Institute for Residential Child Care*

Workforce Planning Toolkit  
*Janet Miller, Director, & Caroline Sturgeon, Development and Policy Officer,  
Voluntary Sector Social Services Workforce Unit  
with Trisha Gow, Edinburgh Voluntary Organisations Council (EVOG)*

2.15pm      'Open space' forum. (Share your work & present your queries)  
*This session will open with a short introduction to the EVOG  
Training Needs Analysis tool by Trisha Gow.*

2.45pm -      Perspectives on the day, next steps, thanks.

3.00pm      *Representative from the Management Group, Learning Network  
(South East)*