



scottish social services  
**learning network**  
west

Showcasing Workforce Planning Toolkits

10am-3pm, 7th December 2007

Teacher Building, St Enoch Square, Glasgow

Programme:

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|---------|---|
| 9.30am  | Registration  |
| 10.00am | Welcome and introduction<br>Celia Rothero, Manager,<br>Learning Network <b>West</b>   |
| 10.15am | Workforce Planning and Development – an introduction<br>Kate Thomas, Head of Workforce Development,<br>NHS Lanarkshire  |
| 10.30am | Workforce Planning - An overview<br>David Rennie,<br>Learning Network <b>West</b>   |
| 10.45am | Scottish Credit Qualifications Framework<br>Alison Harold, Project Officer SCQF,<br>Scottish Social Services Council  |
| 11.05am | Refreshments  |
| 11.20am | The Scottish Social Services Council's Workforce<br>Planning Tool<br>Mike Docherty, Learning and Development Advisor,<br>Scottish Social Services Council   |
| 11.50am | 'Towards a Competent and Confident Residential Child<br>Care Workforce' – a toolkit for managers involved in<br>registering staff<br>Maureen Anderson, Director of Vocational Studies,<br>Scottish Institute for Residential Child Care |
| 12.10pm | Workforce Planning Toolkit<br>Janet Miller, Director & Caroline Sturgeon, Development<br>and Policy Officer, Voluntary Sector Social Services<br>Workforce Unit   |

- 12.30pm Lunch
- 1.30pm 'Open space' forum  
This session will open with a short introduction to the EVOC (Edinburgh Voluntary Organisations Council) Training Needs Analysis, you will then be given an opportunity to look at and discuss existing Workforce Planning Toolkits.
- . EVOC Training Needs Analysis  
Trisha Gow, Care Learning Development Worker, EVOC
  - . The Scottish Social Services Council's Workforce Planning tool  
Mike Docherty, Learning and Development Advisor, Scottish Social Services Council
  - . 'Towards a Competent and Confident Residential Child Care Workforce' – a toolkit for managers involved in registering  
Maureen Anderson, Director of Vocational Studies, Scottish Institute for Residential Child Care
  - . Workforce Planning Toolkit  
Janet Miller, Director, & Caroline Sturgeon, Development and Policy Officer, Voluntary Sector Social Services Workforce Unit
  - . Scottish Credit Qualifications Framework  
Alison Harold, Project Officer SCQF, Scottish Social Services Council
- AND
- Examples of Practice from the Voluntary, Private and Statutory Sectors
- 2.45pm Perspectives on the day, next steps and close